

## **CHAPTER 44 – QUALIFIED VENDOR RESPONSIBILITIES FOR PLANNING TEAM MEETINGS**

REVISION DATE: 9/1/14

INITIAL IMPLEMENTATION DATE: October 31, 1993

As a member of the planning team, Qualified Vendor responsibilities include, but are not limited to the following:

- A. Submit assessments, including recommendations, to the Support Coordinator at least five working days prior to the scheduled Planning Team meeting.
- B. Participate in the Planning Team meeting.
- C. Write plans of care or teaching strategies necessary to implement assigned outcomes and submit as required in the specific Service Specifications.
- D. Submit progress reports as required in the Provider Manual.
- E. Complete Action Items as determined by the Planning Team.